

Official Use Only:	Date of Application:		Registering Service Unit:	NTKCC
	Membership Expiry Date:		Membership No. :	
	<input type="checkbox"/> Regular Member		Staff's Signature :	
	<input type="checkbox"/> Membership Fee Waived (CSSA/Grassroots/Special Need Group : _____ )			



**Caritas Youth and Community Service**

Remarks: Please read the Notes on Application for Membership.  
Membership renewal requires to fill in information with # and update any other changes only.

**Community Centre**  
**Individual Member's Data Form**  
 **New Member**     **Renewal**

Applicant's Name#: (English)				Sex : <input type="checkbox"/> M <input type="checkbox"/> F
HKID or Birth Certificate No.:		Date of Birth:	(DD/MM/YYYY)	Age : (    )
Email Address :			Home Tel.:	
Home Address :			Mobile Tel. #:	
Correspondence Address (if different with home address) :				
Ways of receiving newsletters# :	<input type="checkbox"/> Emails / <input type="checkbox"/> Traditional mailing / <input type="checkbox"/> I do not want to receive			

\*By default, we will send the newsletter by emails.

Declaration#

1. According to the Personal Data (Privacy) Ordinance, I  accept /  do not accept Caritas Youth and Community Service to use my personal data (including name, telephone numbers, email address, home address and correspondence address) for future communication, programme/service promotion and collecting opinions.
2. I have read clearly the Notes on Application for Membership and agree to comply with the regulations and to fulfill the member's obligations.
3. I  accept /  do not accept to open the online membership account. Please note that a verification code for activating the account will be sent to your registered email.

Applicant's Signature# : \_\_\_\_\_

Date# : \_\_\_\_\_



**Notes on Application for Membership**

**A : Criteria**

1. Applicant must be Hong Kong legal residents.
2. Applicant aged between 6 and 14 years old would join as children member. Applicant aged 15 years old or above would join as youth / adult member.

**B : Procedure and Fees**

1. Any person can apply for the membership in person at any one of the service units. Submit the filled application form to the reception counter of the Registering Service Unit (see top right corner). Applicant need to present his/her Birth Certificate or HKID (either original or copy) and pay the annual fee. Membership are active at once. Membership is valid for one year. Membership card will be issued for every member.
2. Annual membership Fee is HK\$30. The concessionary rate for people aged 60 or above is HK\$24.
3. Any person who is receiving CSSA may apply for waiver of membership fee. He/she should show the effective proof of Medical Fee Waiver as the document proof of proof.

**C : Member's Right**

1. Membership is applicable to all service units shown at the back of the membership card. Member can enjoy the services in all those service units for borrowing recreational games, enrolling groups, interest classes and all kinds of activities needlessly to re-apply for membership at each service unit individually.
2. Member can use the study room and libraries in those service units. Member can borrow books in libraries in those service units. Charge is required for late return of books, lost books and damaged books in according to the regulations.

3. Members can receive the newsletters of the Registering Service Unit, except those who have declared that he/she does not accept Caritas Youth and Community Service to use his/her personal data for future communication and programme/service promotion. If members want to receive the newsletters through traditional mailing, please indicate in this form.

**D : Member's Obligations**

1. Upon the expiry of membership, member can renew the membership in person, he/she should renew the membership in person at the Registering Service Unit and pay the annual membership fee.
2. Presenting the membership card will facilitate the registration process of the activities / interest class enrollment.
3. Member is obligated to observe the rules and regulations of the service units and use the facilities with care. Membership card is not transferrable to any other person. Replacement of lost membership card is charged at HK\$5.00 for each card.

**E : Remarks**

1. Once the membership is active, member can apply for the withdrawal from the membership at the Registering Service Unit. Membership fee is non-refundable.
2. Applicant gives the consent for us to use your name, mailing address, phone numbers and email address for the purposes to send you information, newsletters and other materials about us and event invitations. We cannot use your personal data for other purposes without your consent. We also collect and use your personal data to process your membership application
3. All data collected by this form will be recorded and used internally by the Registering Service Unit and be kept confidential.